TRAVELLING ALLOWANCE BILL FOR TRANSFER

Note:- This bill should be prepared in duplicate one for payment and the other as office copy	Note:-	This bil	ll should	be pre	pared in	ı duı	olicate	one for	: pay	ment a	and th	e other	as	office of	cop	v.
---	--------	----------	-----------	--------	----------	-------	---------	---------	-------	--------	--------	---------	----	-----------	-----	----

Part-A (To be filled by the Govt. Servant)
--

- 1. Name
- 2. Designation
- 3. Pay at the time of transfer
- 4. Head-quarter
 - (a) Old
 - (b) New
- 5. Residential Address
 - (a) Old
 - (b) New
- 6. Particulars of the members of the family as on the date of transfer (vide S.R. 2(8)

S. No.	Name	Age'	Relationship with the Government 5ervent
1			
1.			
2.			
2			
3.			
4.			
_			
5.			
6.			

7. Details of journey(s) performed by Government servant as well as members of his/her family

Departure		Arrival		Mode of travel ar	d No. of Fa	are Fare Paid	Distance in
Date and	From	Date and	То	Class accommodation used	of		KM by Road
Time		Time		accommodation used			Roud
1	2	3	4	5	6	7	8

Date	Mode	Station		Weigh	t in	Rate	Amount	Remarks
		From	То	Kgs				
							Total	
9.	Transportation	on charges o	f narconal	conveyan	co. (Ma	nav racai	pt to be attached):	
<i>)</i> .	(a) Mode of						pt to be attached).	
	(a) 1/10ac of (runsportune	ii uiia stat	ion to win	on trui	sported		
	(b) Amount:							
10.	Amount of A	dvance if a	ıy, drawn.					
11.	Particulars o	f iournev(s)	for which	h higher c	lass of	accomm	odation than the one	e to which th
11.	Government				7 u 35 01	accomm	odation than the one	to which th
Date	Name of Places		Mode of		Class to which		Class to which	Fare entitle
	From To		conveya	ance	entitled		traveled	
			used					Rs. P
						rformed v	with the approval of t	the competent
	ourney by high					rformed v	with the approval of t	the competent
authorit	ty. No and date	of the sanc	tion may b	e quoted.				the competent
		of the sanc	tion may b	e quoted.				the competent
authorit	ty. No and date Details of jou	of the sancurney(s) per	tion may b	e quoted.			ected by rail.	the competent
authorit	ty. No and date Details of jou	of the sanc	tion may b	e quoted.				the competent Paise
authorit	ty. No and date Details of jou	of the sancurney(s) per	tion may t	e quoted.			ected by rail.	
authorit	Details of jou	of the sancurney(s) per	tion may t	oe quoted.			ected by rail.	
authorit	Details of jou	of the sancurney(s) per	tion may t	oe quoted.			ected by rail.	
authorit	Details of jou	of the sancurney(s) per	tion may t	oe quoted.			ected by rail.	

Certified that the information, as givens above is true to the best of my knowledge and belief.

PART B (To be filled in the Bill Section)

1.	The net entitlement on account of travelling below:-	g allowance works out to Rs as detailed
(i)	Railways/air/bus/steamer fare Rs P	
(ii)	Road mileage for Kms @ RS _	P.K.m.
(iii)	Transfer Grants	
(iv)	Transfer indicentals (DA for day	@ Rs per day)
(v)	Transportation of personal effects	
(vi)	Transportation of private conveyance	
	Gross amount	
(vii)	Less amount of advance(s) if any. drawn vid	le
	Voucher{s) No : Date	NET AMOUNT
2.	The Expenditure is debit able to	
		Signature of Drawing and disbursing Officer
T., :4: - 1	le of Dill Cloub	Countersigned
mual	ls of Bill Clerk	Signature of Controlling Officer